

REGULATORY AFFAIRS FOR BIOPHARMACEUTICALS INCLUDING ATMPs

(SEMINARS AND POSTGRADUATE MASTER COURSE)

Terms and Conditions

These Terms and Conditions are applicable to the Seminars and Postgraduate Master course of the international Seminar Programme "Regulatory Affairs for Biopharmaceuticals including ATMPs" organized by EUCRAF – European Centre of Regulatory Affairs Freiburg.

§ 1 LANGUAGE

All Seminars and exams will be held in English.

§ 2 FEES

1. The course fee for the attendance in the whole course is 11,000 Euro. Early Bird booking rate for the whole course is 9,000 Euro for booking until 15 July 2010.
The Booking fee includes the lectures and related activities of all nine Seminars, all lecturing materials, examination registration and participation fees, lunch and refreshments.
2. The fees for attending the single Seminars vary. For the details, please refer to the Seminar booking forms. For government and academic institutions, the fee of the individual seminars is reduced by 30%. The Early Bird booking rate is 15% of the regular fee of each individual Seminar when the booking is made 6 weeks prior to the start of the individual Seminar at latest.
The fee includes attendance of the selected Seminar including Certificate of attendance, lecturing materials and lunch and refreshments.
3. It may be necessary for reasons beyond the control of EUCRAF to alter the dates, venue, timing and content of the programme without prior notice. Under these circumstances EUCRAF cannot accept liability for losses incurred by delegates.

§ 3 ADMISSION AND REFUSAL NOTICES

1. Whole Course

Application

The application form given on the website with all required data completed and documents attached is sent to EUCRAF either by regular mail or via Email to application@eucraf.eu.

Admission

Admission and refusal notices are sent to candidates by EUCRAF within four weeks upon receipt of application. Candidates receiving any authorising letter with an invoice must accept their places on the course and transfer payment of the course fees to the bank account specified in the authorising letter until the date specified in therein. If this deadline is not met, the place will be reassigned to another candidate.

2. Individual Seminars

Booking

The booking form given on the website with all required data completed is sent to EUCRAF either by regular mail or via Email to booking@eucraf.eu.

The individual Seminars can be booked until two weeks before start of the single Seminar. On receipt of your booking form EUCRAF will confirm your provisional place and provide you with the details of the payment method via Email. An invoice will be sent separately. Payment must be received prior to the Seminar.

§ 4 CANCELLATIONS

1. Cancellation by EUCRAF

EUCRAF has the right to cancel a Seminar at any time without liability. In these cases, EUCRAF will offer an alternative date.

2. Cancellation of applications to the Whole Course

EUCRAF must receive cancellations of the booking of the whole course in writing 30 calendar days before the start of the course. These cancellations will be subject to an administration fee of 2.300 Euro.

3. Cancellation of bookings of an individual Seminar

EUCRAF must receive cancellations of the booking of the individual Seminars in writing two weeks before the start of the Unit. These cancellations will be subject to an administration fee of 10% of the fee to be paid per Seminar + German VAT (19%). For cancellations after this time, or if the student fails to attend the Seminar, no refund of fee will be given.

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